

Code of Conduct

The conference is free to attend, but registration is essential. Book your tickets via Eventbrite. By registering you agree to the following Code of Conduct.

This code of conduct outlines our expectations for participant behaviour as well as the consequences for unacceptable behaviour. All attendees, speakers, sponsors, and volunteers for the *Languages Future Conference* are required to agree to the event code of conduct. Organisers will enforce this code throughout the event. We are expecting cooperation from all participants to establish a safe environment for all as this space is intended for everyone to speak freely without discrimination or harassment* of any kind.

Expected behaviour

1. Ensure discussions and comments are focused on the work, and not on the person.
2. Not make comments that minimise a person's experiences, identity or safety.
3. Please ensure that you use your real name when joining the event as we will be cross-checking names with the registration list, and may remove participants if we cannot identify them
4. Be mindful of your fellow participants. Alert conference organisers if you notice a dangerous situation or someone in distress.
5. Do not disrupt the virtual meeting (e.g. 'zoombombing*') or engage in harm or threats of any kind. Do not create/contribute to a safety threat or unsafe or exclusionary situation.
6. Do not make audio or visual recordings of the Virtual Meeting in any medium--and do not distribute audio or visual recordings of the Virtual Meeting (via social media or any other means). Only *Language Acts and Worldmaking*, *Languages Future* organisers or its representatives may do so, after warning participants to give them an opportunity to opt-out. Exceptions can be made if explicit permission is given by all who appear in the recording.
7. In case you do not want to be filmed/recorded, you can turn off your webcam.
8. Do not take or distribute picture or copy research posters/presentation materials or any e-resources** unless explicit permission is granted.
9. Participate in an authentic and active way. Microphones must be turned off unless you are speaking. There will be a Q&A section where attendees will have the opportunity to interact with the speaker.
10. Respect the methods, times and schedule established by the speakers and organisers.

Unacceptable behaviour

Unacceptable behaviours include: intimidating, harassing, abusive, discriminatory, derogatory or demeaning conduct by any attendees of *Language Acts and Worldmaking*, *Languages Future* and related events.

Consequences of unacceptable behaviour

Unacceptable behaviour or harassment*** will not be tolerated. Anyone asked to stop unacceptable behaviour is expected to comply immediately.

If a participant engages in unacceptable behaviour, the conference organisers may take any action they deem appropriate, up to and including expulsion from the conference without warning.

If you are subject to unacceptable behaviour, notice that someone else is being subject to unacceptable behaviour, or have any other concerns, please notify a conference organiser as soon as possible.

Contact information

If you are involved in or witness any incidents that violate the Code of Conduct, you can report it to languageacts@kcl.ac.uk. We will quickly and confidentially respond to any reported incidents, and we reserve the right to take actions we deem necessary at any time to respond to disruptive, intimidating or discriminatory behaviour.

Inspiration

This code is inspired by a number of documents, including the Global Digital Humanities Symposium <http://www.msuglobaldh.org/code-of-conduct/> and ADHO Digital Humanities conference codes of conduct <http://staticweb.hum.uu.nl/dh2019/dh2019.adho.org/guidelines/code-of-conduct/index.html>

* Harassment includes offensive verbal comments related to gender, sexual orientation, race, religion, disability; inappropriate use of nudity and/or sexual images and links in public spaces (including presentation slides and virtual event text chat); deliberate intimidation, stalking or following; harassing photography or recording; sustained disruption of talks or other events; inappropriate contact, and unwelcome sexual attention.

** Zoombombing, also known as Zoom raiding, refers to the unwanted, disruptive intrusion into a video-conference call.

*** E-resources: any type of tool, resource, or platform that may be utilised for educational purposes.